

RESEARCH REQUEST FORM

Kossuth County Genealogical Society
c/o Algona Public Library, 210 North Phillips Street, Algona, IA 50511

Your Name	Date
Address	Phone
City/State/Zip	Email

Surnames
Research Requested

Please ask short specific questions. Include as much detail as possible and let us know what you already have so we don't duplicate it. Your Ancestor Charts and Family Group Sheets can be included to help with our research. Use the back of this paper or another piece of paper if needed.

RESEARCH CHARGES:	Number of Hours Authorized
The Society charges a minimum of \$5 for one-half hour of research and \$10 per hour thereafter, plus copying costs and postage. Your research requests can be mailed to KCGS at the address above or can be submitted via email to Nancy Yeoman . When the materials requested have been located, a bill will be sent to you and upon payment receipt, the materials will be mailed to you.	

Volunteer Initials	Date Processed	Date Mailed	Amount Charged P & H	Reference Number
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